

Government of India
Department of Atomic Energy
Global Centre for Nuclear Energy Partnership
Kheri Jasaur, Bahadurgarh, Haryana 124 505

TENDER ENQUIRY

Ref: GCNEP/18/04-20

Date: 10/04/2018

To,
Hosted on GCNEP Website

1	Name of work	Works related to Fabrication, Supply & Installation of Customized Window Shade System including accessories at GCNEP, Jasaur-Kheri, Bahadurgarh, Haryana, as per the specifications detailed in Annexure – I.
2	Location of work	Kheri-Jasaur, Bahadurgarh, Haryana
3	Estimated Cost	Rs. 5,75,000/- (Rupees Five Lakh Seventy Five Thousand only)
4	Period of Completion	30 days
5	Security Deposit	5% of the gross amount; deductible from the final bill of the contractor.
6	Due date & time for submission of quotations	01/05/2018 up to 16:00 Hrs
7	Place for Submission	The address on the envelop should read: Project Director, Global Centre for Nuclear Energy Partnership (GCNEP), Kheri Jasaur , Bahadurgarh, Haryana -124505
8	Date, Time and Place of opening	02/05/2018 at 11:30 Hrs. Any changes will be communicated. Address: Atomic Minerals Directorate, 7, West Block, RK Puram, New Delhi, Delhi 110066
9		The quotation must be sent in a Sealed envelope Super-Scribed with the Reference Number & Due Date given above. The quotations must be sent by either Registered Post OR Speed Post Services of India Post OR delivered By Hand against receipt on any working day at above address from 11:00 hrs to 16:00 hrs.

-sd-

Project Director, GCNEP

Annexure-I
Technical Specifications

Title: Works related to Fabrication, Supply & Installation of Customized Window Shade System including accessories at GCNEP, Jasaur-Kheri, Bahadurgarh, Haryana, as per the specifications detailed below:

Description: The proposed work is to be carried out at GCNEP, Kheri-Jasaur, Bahadurgarh, Haryana. The agencies willing to take up this work can plan a visit to office site for mapping the exact requirements. Such a visit, however, must be with a prior intimation to & approval of this office.

Scope of Work: The works shall be carried out as per the instructions of Engineer-in-charge present at site. The works also involves mounting and operational assemblies. All materials used shall be branded and of reputed make. Such material should be used only after approval of the Engineer-in-charge.

A. Size Specifications

Technical specifications of the items:

Item No	Item Name	Item Description	Item Quantity
1.	Window Shade System for Room Type 1	Window size: 115cm (W) x 155cm (H); Number of windows: 10	02
2.	Window Shade System for Room Type 2	Window size: 115cm (W) x 155cm (H); Number of windows: 5	13
3.	Window Shade System for Room Type 3	Window size: 115cm (W) x 155cm (H); Number of windows: 11	02
4.	Window Shade System for Room Type 4	i. Window size: 115cm (W) x 155cm (H); Number of windows: 5 ii. Window size: 115cm (W) x 240cm (H); Number of windows: 5	03

***In total, there are 122 small and 15 long windows to be covered under this work.**

- Note:
1. Each window is to be covered by a separate rolling mechanism.
 2. All sizes mentioned are nearest approximation and the contractor has to take exact sizes before starting fabrication. The width of one window can vary from 90cm – 155cm.
 3. Windows which are less than half the size of others in width will be treated as a part of the larger window and the same rolling mechanism is to be used.
 4. Rolling space on top and bottom of each curtain has a tolerance of 3cm.
 5. The Curtains should sit well with the window frames and be aesthetically pleasing.

B. Material Specifications

1. Curtain: Material Fibre; Thickness of 1.0mm
2. Rod Specifications: Top Al Pipe of 40mm dia.; Bottom Al Pipe of 20mm dia; Thickness of 1.0mm.
3. Rolling System: Plastic with plastic beaded thread for lowering the curtain. SS screws to be used.
4. The system must be capable of smoothly raising and lowering the curtains and maintaining the height with no slippage.
5. Fabric should be attached to the tube with an adhesive strip.

6. A minimum of one turn of fabric must be placed on the roller before the working section of the fabric starts. The upper roller tube must be covered with a cover or flap inside which the curtain fabric must roll.

C. Terms and Conditions

1. Bidder should preferably have past work experience in similar works.
2. A single party based turn-key solution is invited to ensure installation & operational consistencies. Partial quotes/ quotes for partial works are liable to be rejected without any further correspondence.
3. Project Director, GCNEP reserves the right to accept/ reject any or all quotations without assigning any reason.
4. Bidder shall quote for entire work including fabrication, supply & installation of the supplied items along with accessories and their integration with existing system as applicable. It should include all transportation and loading/ unloading costs.
5. If required, the interested bidders can plan a visit to Office for mapping the exact requirements but with a prior intimation & approval of Engineer in charge only. Drawings / Sketches (if any) must be returned along with the offer.
6. Quotation must also indicate the validity of offer. The offer should be valid for a minimum of 60 days. The bidder must submit a copy of PAN/TAN Card/ GST No. along with the bid. The bid must also include make & model no. of offered products.
7. Quotations should be submitted on Company letterhead and all submitted documents must be stamped & signed by the bidder.
8. The contractor shall not sub-contract any part or all the work without written consent from GCNEP, if at all required.
9. There is no free issue material. All items/material to be supplied/ used should be brand new and factory manufactured condition. All material used including the color, texture, shade etc. wherever applicable should be with a prior approval of Engineer-in-Charge.
10. Unless otherwise specifically mentioned, design, manufacture, testing & performance of all items shall conform to the latest edition of the applicable codes/ standards.
11. The bidder shall deliver the finished components after approval by our Engineer in charge within the completion period effective from the date of issue of work order to the bidder.
12. The safety & security of personnel, material & machinery shall be the responsibility of the contractor. Contractor should have a qualified person carrying out the job.
13. Payment Terms: Single bill payment. No advance is admissible. Payment including taxes will be made only after the successful completion of works and after the submission of following signed & stamped documents:
 - a. Original bills
 - b. Pre-receipt
 - c. Cancelled cheque
 - d. Account details of the contractor
 - e. Warranty certificate
 - f. Copy of PAN/TAN Card/ GST No.
14. The following deductions will be made from the bill(s):
 - a. Security Deposit: The security deposit mentioned in the enquiry shall be refunded to the contractor after the expiry of the guarantee period (i.e. one year from issue of Completion Certificate).

- b. Penalty: Any delay which is attributable to the contractor is liable for penalty @ 0.5% per week of remaining work and upto a max. of 5% of Work Order value.
- c. TDS: TDS shall be deducted as per the standard rates.

D. On-site support & warranty:

1. All material supplies, installation & workmanship should include an on-site warranty of minimum one year after the satisfactory completion of the work and acceptance by Engineer-in-Charge for above work.
2. GCNEP may lodge complaints by any mode i.e. phone, e-Mail etc.
3. All items should be maintained in working/ usable condition by the bidder at no extra costs for entire warranty period. The visit of engineers/ technicians of the Agency to the office premises shall be arranged by the bidder at no extra cost during the warranty period.
4. In the event the Agency does not attend to the service calls of the office within the stipulated time, GCNEP reserves the right to get the items/parts repaired/replaced through other Agencies or individuals, the expenditure incurred thereby shall be recovered from any payments due to the Agency.
5. If at all, any asset or its part shall require to be moved out of this office premises for rectification of any complaint, then written permission is to be sought, specifying the details of the items to be taken out of office and reasons thereof. Safety & security as well as the transportation of assets to the Agency's premises and vice versa shall be at the risk and cost of the Agency.
6. Defective parts shall be replaced by new parts of the same model & make and the cost of replacement shall be borne by the Agency. In the event of such new part not being compatible with the existing part, such existing part shall also be replaced with the new original part. The contractor shall keep sufficient stock of all spare parts of assets and standby assets.

Annexure-II

(Financial Bid)

Name of the Agency/Bidder: _____

Offer details to be enclosed, as per Annexure-I.

(Please attach the details on all material/ make/ model etc, for the items under the proposed works)

The offer should specify total cost of works, with details of taxes, duties, transportation, installation charges, services charges, etc. as applicable.

Schedule of Quantities and Rates

Item No.	Item Name	Item Quantity (nos.)	Item Cost (Rs.)	Amount (Rs.)	GST Rate (Rs.)	Total (including taxes) (Rs.)
(1)	(2)	(3)	(4)	(5) = (4) x (3)	(6)	(7) = (5) + (6)
1.	Window Shade System for Room Type 1	02				
2.	Window Shade System for Room Type 2	13				
3.	Window Shade System for Room Type 3	02				
4.	Window Shade System for Room Type 4	03				
Grand Total						

Note: The curtains must cover the entire windows in each room.

This is to certify that before signing this offer I/We have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them. This offer is valid for 60 (Sixty) days.

Place:

Date: ___/___/_____

Signature

Name of the Signatory

Name of the Agency

Seal of the Agency